A run sheet for the pack-out

Start with the piece in front of you. A Milliken tablecloth, a used guest napkin, wax on clothing and a SFERRA linen cloth do not need one common recipe. The six poster checkpoints follow the work from clearing to the dryer; they do not tell you to perform all six on every piece.

Each checkpoint names its use or maker. The guide expands that decision, keeps wash and dry instructions together where needed, and leaves space for the event's piece list and requested fold. The date and volume are confirmed before Wash Bodega accepts a job. A quote is not a reserved production slot. [9]

Keep this guide beside the blank handoff worksheet. The worksheet is for your own planning; it is not submitted to Wash Bodega and does not reserve production. It asks for textiles and requests, not guest names.

01 October 2026

Start with the piece in front of you.

1 Milliken linen
2 FDA model
3 Clothing wax
4 Wine spots
5 SFERRA
6 Lift Your Table

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washbodega.com/commercial/events
Reference: Events guide, October 2026.
Referencia: guía de eventos, octubre de 2026.

1. Milliken: clear the table linen

Milliken's recommendations for laundries with no finishing equipment say to shake out the linen so paper, trash, food, sharp objects and other foreign matter are not loaded into the washer with the table linen. That is the poster's first checkpoint. The title names Milliken; this is its napery instruction. [1]

Before a load is selected

Use this checkpoint at the table-linen clearing stage. It describes removing debris before loading, not choosing a water temperature or chemical. Milliken's same processing list separates shade groups and keeps its napery away from cotton and poly-cotton blends to avoid lint contamination. Those instructions belong to Milliken's material. [1]

The maker's two-page document also contains commercial wash formulas. The poster does not turn that plant formula into a shop setting. Its shelf-time and flat-dry advice are appearance procedures, not a promise that Wash Bodega can return event linen the next morning. [1, 9]

02 **October 2026**

Milliken table linen: shake out paper, food, trash and sharp objects before loading the washer.

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2. Food-service napkins: between each use

Section 4-802.11(C) of FDA's 2022 model Food Code says cloth napkins are laundered between each use. This checkpoint names food establishments. It does not claim the model is itself current Houston law or a Wash Bodega certification. [2]

Keep the item's use clear

The same section has separate frequency language for other linens: wet wiping cloths are laundered daily, while linens without direct food contact are laundered between operations when wet, sticky or visibly soiled. These are not interchangeable item names. [2]

A used guest napkin is the example on this card. No catering-towel temperature, sanitizer-bucket process or instruction to pull wiping cloths from a napkin pile is added. For an operation's legal requirements, use its current applicable rules; this sheet identifies the specific model-code text it cites.

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Food establishments: launder cloth napkins between each use (FDA model Food Code).

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3. Candle wax on clothing: scrape the surface

The American Cleaning Institute's clothes stain guide starts Candle Wax by scraping surface wax with a dull knife. Its later step is laundering. The poster selects that initial surface scrape before washing and explicitly names clothing. It is not a universal treatment for every event tablecloth. [3]

A first action is not a complete recipe

The ACI page has additional wax steps involving an iron, paper towels and cleaning products. Those steps are not printed as directions here. The poster does not ask you to use heat, a solvent or bleach on a piece whose maker care has not been matched.

If wax is on table linen rather than clothing, record that piece and its maker on the handoff worksheet. The clothing card does not supply a table-linen treatment or guarantee stain removal. Keep the actual care instructions with that item.

04 **October 2026**

Clothing with candle wax: scrape surface wax with a dull knife before washing.

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4. Wine: keep both water options

ACI's Holiday Stains page groups coffee, tea, wine and soft drinks together. Its initial beverage-stain action is to soak or sponge the stain in cool water. The poster keeps both options and translates cool water as agua fresca. [4]

Before the wash

This is the initial water step, not a new soak duration or a complete wash formula. The beverage paragraph does not add a thirty-minute soak. Either of its two water options stays attached to that beverage-stain example.

The paragraph later discusses pretreatment and bleach when safe for the fabric. That is not blanket permission to bleach event linen. SFERRA Festival and the Signature blanc napkin have their own no-bleach care. No shared bleach step is supplied here. [4, 5, 7]

05 **October 2026**

Wine stain: sponge or soak in cool water before washing.

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5. SFERRA Festival Square: cold and gentle

SFERRA's Festival Square Tablecloth is 100% linen. Its product care says machine wash with cold water on a gentle cycle. This named product is the poster's fifth checkpoint, rather than a generic wash cycle for the whole event. [5]

Carry the rest of its care with it

The product page also says no bleach, no fabric softener, wash dark colors separately and do not wring. For drying, it allows line drying or low-heat tumble drying, with removal while still damp. It names steam ironing on the linen setting. These are Festival's own instructions. [5]

SFERRA's general linen guide has a hot-water line for white table linens and a cold-water line for colors. It also says to check each care label. The poster keeps the specific Festival product's cold, gentle instruction; the general white-linen line does not replace it. [5, 10]

06 **October 2026**

SFERRA Festival Square Tablecloth: cold machine wash on a gentle cycle.

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6. Lift Your Table polyester: check before the dryer

Lift Your Table's polyester tablecloth care says to check for food stains when the wash cycle is complete. If they remain, the linens do not go in the dryer. The poster keeps both conditions: food stains, after washing. [6]

After the check

The maker says to treat and wash again before drying when those stains remain. Its drying directions use low heat and the permanent-press setting, and call for prompt removal. The storage section says the linens should be completely dry before storing. A damp appearance technique on the page is not a damp-storage instruction. [6]

ACI's clothes guide also says not to put the item in the dryer until a stain is removed. The poster uses Lift Your Table's linen-specific wording so its scope stays clear. Neither page promises that every stain will leave. [3, 6]

07 **October 2026**

Lift Your Table polyester: if food stains remain after washing, keep linens out of the dryer.

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Three labels, three care records

The material words help identify the example; they do not replace its label. Lift Your Table's Poly Premier is 100% woven polyester. SFERRA Festival Square is 100% linen. Garnier-Thiebaut's Signature blanc napkin, reference 45126, is 100% pure cotton damask. [5, 7, 8]

The cotton napkin's own sequence

The Signature blanc care specifies a separate wash before first use at 30°C, then machine wash at 40°C. It says no bleach, medium machine drying and high ironing. The first-use instruction is distinct from the later wash. The printed Celsius values are not renamed cold, warm or hot. [7]

No common cycle is inferred from these three pieces. The checklist's six anchors lead back to the full sections, so the short line stays attached to the right maker, use and condition.

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A handoff the next person can use

On the blank worksheet, list the event date, requested return, piece types and counts. Add maker and model where known, care-label wash and dry words, stained pieces and any specific fold. Mark unknowns as unknown; the worksheet is a record of what you have, not a source of missing care.

Use one care record per distinct piece. A catering towel or server apron can appear on the quote list without borrowing a napkin or tablecloth cycle. This guide supplies no maker cycle for a product merely called catering towel or server apron.

Keep date, volume, pickup and folding questions in the request until confirmed. Completing or downloading this worksheet sends nothing and reserves nothing. The service's existing handling instructions ask for date, piece types, stains and any specific fold. [9]

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Event service: confirm before accepting

Wash Bodega lists tablecloths, napkins, catering towels and server aprons for event-service quotes. One-time and seasonal work is quoted. The event date and volume are confirmed before the job is accepted; sending a form does not reserve production. [9]

Send the date, piece types and whether anything is stained or needs a specific fold. The website does not maintain a standing event calendar or publish an event price. A quote confirms the item mix, handling, schedule and whether pickup fits the account. [9]

Wash Bodega does not publish a commercial price, minimum, schedule or service radius. Store customer access is 24/7; that does not set commercial production hours. There is no dry-cleaning, linen-rental or hospital-sterilization offer. Call (832) 834-5689 or use the existing commercial quote route to confirm the work. [9]

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Wash Bodega lists tablecloths, napkins, catering towels and server aprons for event-service quotes.

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Opened sources

These primary sources were opened October 23, 2026. Follow the named product or use, rather than combining their different instructions.

1. Milliken napery: no-finishing-equipment instructions
2. FDA Food Code 2022, section 4-802.11(C)
3. ACI clothes stain guide: candle wax and dryer check
4. ACI Holiday Stains: the beverage group
5. SFERRA Festival Square Tablecloth: product care
6. Lift Your Table polyester tablecloth care
7. Garnier-Thiebaut Signature blanc cotton napkin
8. Lift Your Table Poly Premier product
9. Wash Bodega event and catering service
10. SFERRA general linen care guide

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Limits of this run sheet

The six checkpoints keep their separate scopes. They are not one six-step treatment for every piece. The wax scrape names clothing; the dryer check names food stains after washing on Lift Your Table polyester care. Milliken's plant formula is not a shared machine setting.

The Food Code is FDA's model for food establishments, not proof of current local adoption or of a certified process. No sanitizer or disinfection claim, candle-wax heat recipe, bleach mixture, apron temperature or catering-towel cycle is supplied.

The blank worksheet is not submitted and does not book a slot. A quote, store access hours or a maker's appearance advice does not promise same-day service, a next-morning return or an event calendar reservation. Specific care questions and the date remain to be confirmed with the item list. [9]

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The six checkpoints keep their separate scopes.

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